

North Whitehall Township



Lehigh County, Pennsylvania

3256 Levans Road Coplay, Pa 18037 Phone: 610-799-3411 / Fax: 610-799-9639

DRIVEWAY PERMIT APPLICATION

PROJECT LOCATION OF PROPOSED WORK OR IMPROVEMENT			
PROJECT ADDRESS: _____			
APPLICANT NAME: _____	ADDRESS: _____	PHONE #: _____	
OWNER (IF DIFFERENT THAN THE APPLICANT) _____	ADDRESS: _____	PHONE #: _____	
CONTRACTOR: _____	ADDRESS: _____	PHONE #: _____	
CONTACT EMAIL ADDRESS _____		CURRENT WORKERS COMP INCLUDED <input type="checkbox"/>	
DESCRIPTION OF PROPOSED WORK: _____			

Proof of, or waiver from, Workman's Compensation Insurance must be provided at time of submission.

DRIVEWAY PERMIT TYPE

- ☐ REPAVE EXISTING DRIVEWAY WITH OVERLAY **\$35.00**
- ☐ REPAVE EXISTING DRIVEWAY WITH REMOVAL AND REPLACEMENT **\$75.00**
- ☐ REPAVE EXISTING DRIVEWAY EXPANDING SQUARE FOOTAGE (MUST SHOW EXPANSION ON PLOT PLAN) **\$75.00**
- ☐ DRIVEWAY FOR NEW CONSTRUCTION **\$75.00**

GENERAL REQUIREMENTS- Please note that some of the General Requirements listed below do not apply to a repave.

1. A site plan must accompany this application showing the exact location of the existing/proposed driveway and showing length and width.
2. The driveway must consist of a R-3 size stone tire cleaner immediately after rough opening. This stone must be replaced immediately if mud is being pumped through the stone and if the stone tire cleaner becomes heavily contaminated with mud.
3. Mud cannot be tracked onto the road. It must be immediately broom swept and NOT WASHED OFF WITH WATER.
4. If a driveway crossover pipe is proposed, it must have a stone energy pad consisting of R-3 or R-4 stone size on each end of the pipe.
5. If a driveway swale is proposed, it must initially consist of R-3 size stone until the driveway is stabilized.
6. Constant crossing of the roadside swale outside of the driveway opening is STRICTLY PROHIBITED. You must use the driveway opening to access the property. If the roadside swale becomes damaged, it must be repaired and stabilized immediately by the applicant.
7. Driveway entrances shall be as close as perpendicular to a public street as is possible. Driveways must be at least 12 feet in width.
8. The maximum grade of the driveway shall not exceed 12 percent.
9. The driveway must be stabilized and free of mud prior to issuance of a use and occupancy permit for the dwelling.
10. The driveway will be constructed as shown on the plot plan submitted to the Township. If the driveway location is changed after this permit has been issued, this permit will immediately become null and void and the applicant will be required to pay additional permit fees associated with the application for another Road/Driveway Occupancy Permit.
11. Driveway setback from residential lot lines. The following minimum setbacks shall apply for a driveway from the abutting lot line of an existing or approved residential lot. Note: please check the one that applies to this application.
 - ☐ 0 feet if buildings are attached along the subject lot line of an existing or approved residential lot.
 - ☐ 3 feet on any other lot with an area of less than 20,000 square feet.
 - ☐ 5 feet on a lot not meeting any of the notes above.
 - ☐ If any side yard easement exists, the driveway must be placed outside this easement.

Driveway sight distance must be accomplished as determined by the Township Engineer.

NOTE: IN ACCORDANCE WITH NORTH WHITEHALL TOWNSHIP ZONING ORDINANCES, A PLOT PLAN MUST BE INCLUDED FOR A REPAVE. NEW CONSTRUCTION MUST INCLUDE A PLOT, GRADING, AND AN EROSION AND SEDIMENTATION CONTROL PLAN. EACH PLAN IS SUBJECT TO ALL CONDITIONS, RESTRICTIONS AND REGULATIONS.

PROPERTY OWNER'S SIGNATURE REQUIRED

APPLICANT'S SIGNATURE

DATE

APPLICATION FEE IS NON-REFUNDABLE

FOR OFFICE USE ONLY	Zoning Review Approved by: _____	_____
	(Zoning Officer)	(Date)
DATE APPLICATION RECEIVED: _____	DRIVEWAY PERMIT # _____	
APPLICATION FEE: \$ _____	CASH / CHECK # _____	